



3. Anti-Rabies Vaccination

As stipulated in Section 7(i) of the Municipal Ordinance No. 162-S-2022 or “Tanza Rabies Ordinance 2022”, pet owners should have their dogs/cats registered and regularly vaccinated against rabies and maintain a vaccination card/certificate which shall contain vaccination history of dog/cat for accurate record purposes and submit their dogs/cats for mandatory registration.

Office/Division:	Municipal Agriculture Office			
Classification:	Highly Technical			
Type of Transaction:	G2C – Government to Citizen			
Who may avail:	Dog/Cat owners			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Dogs/Cats must be: <ul style="list-style-type: none"> • Three (3) months old and above • In good health condition • No biting incidence within the last 14 days 		Dog/Cat owners		
Vaccination records of pet, if any		Dog/Cat owners		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Bring pet for vaccination	1. Check and evaluate the health status of the dog or animal	None	2 minutes	<i>Veterinarian II</i> Municipal Agriculture Office
2. Register the owner and pet for profiling	2.1. Register, record, and file owner and pet information	None	2 minutes	<i>Veterinarian II or Vaccinator</i> Municipal Agriculture Office
	2.2. Update Vaccination Record	None	1 minute	
	2.3. Vaccinate the animal	None	2 minutes	
	2.4. Release the animal to the owner and advise the client of the post-vaccination care of the animal	None	1 minute	



3. Claim vaccination and registration	3. Issue vaccination certificate card/booklet	None	1 minute	Veterinarian II or Vaccinator Municipal Agriculture Office
TOTAL:		None	9 minutes	