



1. Conduct of Mother Class

Mothers class is the dissemination of nutrition information to target groups through informal discussion. The class is being held at the barangay of the participants.

Office/Division:	Nutrition Office			
Classification:	Simple			
Type of Transaction:	G2C – Government to Citizen			
Who may avail:	All Mothers, parents of malnourished children and other interested groups			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Registration Form (1 Original)		Nutrition Personnel – Nutrition Office, 3 rd Floor Municipal Building.		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Enroll in mother's class where mothers have underweight/ malnourished child/children	1. Give registration form to registering mothers and Provide Learning materials	None	3 Minutes	<i>Nutrition Officer And Staff</i>
2. Attend and participate in Mothers' Class as scheduled	2. Lecture/ Practicum/Discussion (Teach Nutrition Information)	None	2 Hours	<i>Nutrition Officer And Staff</i>
3. Undergo assessment and evaluation procedure as required by the class	3. Evaluate participants	None	5 Minutes	<i>Nutrition Officer And Staff</i>
TOTAL:		None	2 Hours & 8 Minutes	