



4. Animal Consultation/Treatment

This is a service assisting pet owners concerning their pets most especially those that need medical attention.

Office/Division:	Municipal Agriculture Office			
Classification:	Highly Technical			
Type of Transaction:	G2C – Government to Citizen			
Who may avail:	All animal owners of Tanza			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Health records of animal if any		Animal owners		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Bring the animal for consultation and treatment (except for livestock animals)	1.1. Interview the owner	None	3 minutes	<i>Veterinarian II</i> Municipal Agriculture Office
	1.2. Inspect sick animal	None	5 minutes	
	1.3. Do basic procedure to establish a tentative diagnosis	None	3 minutes	
	1.4. Administer appropriate medicine to the animal (if available)	None	5 minutes	
2. Receive medicine and prescription	2. Give prescription and instructions	None	3 minutes	<i>Veterinarian II</i> Municipal Agriculture Office
TOTAL:		None	19 minutes	